

Preparing our tamariki  
with the skills to shape their world



## PBS Management of the Covid Traffic Light system: CPF Including case management at PBS

23 January 2022

Dear PBS Parents, Caregivers and Whānau,

I hope you have all been enjoying some summer time with family and friends. The new school year commences at Paraparaumu Beach school on Wednesday 2 February and we are very excited to get started. However, I know we are all feeling a little nervous about what the Covid landscape will look like over the next 12 months. One thing seems fairly certain, the government wants to avoid further lockdowns by using this new traffic light system (CPF).

With the government announcement today that the whole country will be moving to **RED** at 11.59am tonight, it is possible we could be starting the new school year under this setting too. With that in mind, please find attached our planning for the days ahead and **be prepared to have a mask or two ready for your child (Year 4-8) to bring to school.**

This summary may not answer all your questions, to be fair I don't have all of the answers yet, but it will give you an overview of how the Traffic Light system will work at PBS. As the situation evolves this plan will need to be adapted and updated too.

This planning has been prepared in line with the following Ministry of Education resources (see web links).

<https://www.education.govt.nz/covid-19/advice-for-schoolskura/covid-19-protection-framework-advice-for-schools-and-kura/>

<https://covid19.govt.nz/assets/COVID-19-Protection-Framework/COVID-19-Protection-Framework-traffic-lights-summary-table.pdf>

Thank you all in advance for reading this document and making yourself aware of the traffic light rules.

**Above all, keep yourself informed and stay calm - that's what our kids need from adults at this time.**

Kind regards

Jess Ward

Principal~Tumuaki

PUBLIC HEALTH  
MEASURES applied  
at **ALL CPF Traffic**  
Light settings

**GREEN**  
**ORANGE**  
**AND**  
**RED**

**BASIC HYGIENE:**

Basic hygiene measures include good hand hygiene, cough/sneeze etiquette, avoiding touching your face, and regular cleaning and disinfecting of surfaces.

*NB: The additional expense of hygiene products can be a burden on school finances. Therefore at PBS we would really appreciate any donations of hand sanitiser, handy towels, spray n wipe, chux cloths, tissues, masks etc now and through the year. Thank you in advance.*

**CONTACT TRACING:**

Schools are required to display QR code posters for the NZ COVID Tracer App. They must also have other contact tracing systems in place, including an attendance register and visitor register.

All parents and visitors coming on to the PBS school site will be required to use the QR code at the school gate or sign the visitor register at the office.

*NB: If our region is in the **RED setting** then access onto the school site will be restricted to staff, students and essential visitors only.*

**VACCINATION:**

**STAFF:**

In accordance with the Public Health Order, from January 2, 2022 only fully vaccinated PBS staff, support people and volunteers can have contact with students.

**STUDENTS:**

Under current law, schools are prohibited from requiring students to be vaccinated to access education.

**PARENTS, CAREGIVERS and WHANAU:**

Parents who wish to volunteer for parent-help, assist in the school library, and on trips/camps etc will need to be vaccinated.

Can parents attend events? As the rules currently stand, at the **GREEN** setting, schools are able to require proof of vaccination in line with general rules for events and activities applicable at the time. At the **ORANGE** setting school events can only go ahead if a vaccination certificate is required. At the **RED** setting, our school is likely to postpone or cancel events.

Unvaccinated parents, caregivers and whānau members cannot be restricted from coming onto the school site to support their child and their child's learning. This means that all parents can still be involved in drop offs and pickups. If you need to settle your child, you can stay and do so outside your child's classroom. Staff can still meet with you to discuss your child's needs (with physical distancing, masks and hygiene requirements). Alternatively we can offer you a phone call or zoom meeting.

**IF YOU ARE SICK -stay home and get tested:**

If you have cold, flu or COVID-19 symptoms, stay home.

Call your doctor or Healthline on **0800 3585453** for advice about getting tested.

If school staff see any student presenting with cold, flu or COVID-19 symptoms we will contact parents/caregivers to arrange pick up.

*NB: Principals at state schools have authority to preclude a student from attending if they believe on reasonable grounds, they may have a communicable disease under section 77 of the Education and Training Act 2020.*

**VENTILATION:**

Indoor spaces should be well ventilated. At PBS teachers can open doors and windows to access good ventilation. Mechanical ventilation is also used by way of air con. Under the "Covid-19 Protection Framework (CPF) Guidance for schools and kura" mechanical ventilation is approved if it is regularly maintained (all PBS heat pumps/air con units are serviced regularly and have a current WoF).

**CASE MANAGEMENT ACROSS ALL CPF SETTINGS:**

**I**f there is a positive case of Covid-19 identified at Paraparaumu Beach school, the Principal, senior leadership team and the Board will work with the Ministry of Education and public health authorities to determine the next steps. The two documents in the links below will inform our processes.

*NB: The Board of Paraparaumu Beach school may decide to close the school for instruction for 12-24 hours to allow time to enact processes and/or provide an assurance of safety for all staff and students. We understand that this may require the time (extra days) to be made up at the end of a school year.*

<https://www.education.govt.nz/covid-19/advice-for-schoolskura/schools-connected-to-a-confirmed-case/>

The following document was published on Dec 7, 2021 -

[https://assets.education.govt.nz/public/Documents/COVID19-files/Schools/Managing-COVID-19-A-public-health-toolkit-for-primary-and-intermediate-schools-and-kura\\_7-December-2021.pdf](https://assets.education.govt.nz/public/Documents/COVID19-files/Schools/Managing-COVID-19-A-public-health-toolkit-for-primary-and-intermediate-schools-and-kura_7-December-2021.pdf)

**LIFE AT GREEN**

At Green, there is limited community transmission, and our health system is ready to respond.

**At GREEN, schools can open with public health measures in place e.g. extra cleaning, keeping records of visitors to help with contact tracing.**

**FACE COVERINGS:**

- Face coverings are NOT a requirement for students or staff.
- Parents, caregivers and other adult visitors are **encouraged** to wear a face mask when visiting.

**VACCINATION STATUS:**

- Students and parents/caregivers of a student cannot be prevented from going to school based on the vaccination status.

**WHO NEEDS TO BE FULLY VACCINATED:**

At education sites, some people must be fully vaccinated to have contact with students. The school will

	<p>maintain an on site register. This includes:</p> <ul style="list-style-type: none"> <li>● Teachers and Teacher Aides</li> <li>● Admin and Maintenance/Cleaning staff</li> <li>● RTLBs, RTLits and other Education service staff working with on site</li> <li>● Volunteers (this includes parent helpers working with students, volunteer librarians, parents on day trips and camps, sports team coaches etc)</li> <li>● Contractors</li> </ul> <p><b><u>SCHOOL LIFE and SCHOOL EVENTS:</u></b></p> <ul style="list-style-type: none"> <li>● School events or activities like performances, cultural events, camps, sports practices, and inter-school events can go ahead.</li> <li>● Physical distancing is not a requirement.</li> <li>● All playgrounds and play equipment can be used.</li> </ul> <p><b><u>HYGIENE PRACTICES</u></b></p> <p>To keep healthy the following practices will be encouraged and promoted:</p> <ul style="list-style-type: none"> <li>● Regular hand washing or use of hand sanitiser.</li> <li>● Sneezing and coughing into the elbow.</li> <li>● Keeping your distance from people you do not know.</li> <li>● Regular cleaning of surfaces.</li> <li>● If you have cold, flu or COVID-19 symptoms, stay home and get a test.</li> <li>● Do not go to school if you are waiting on COVID-19test results, or if you have been asked to self isolate.</li> </ul>
<p><b><u>LIFE AT ORANGE</u></b> At Orange, there will be community transmission of COVID-19, with increasing risks to vulnerable communities, and pressure on the health system.</p>	<p><b>At ORANGE, students can attend schools. The school community must follow some public health measures.</b></p> <p><b><u>FACE COVERINGS:</u></b></p> <ul style="list-style-type: none"> <li>● Face coverings are encouraged, but not required, when inside at school.</li> <li>● All students aged 12 and over must wear face covering on public &amp; school transport e.g. Bus service to the Tech centre.</li> <li>● Parents, caregivers and other adult visitors are <u>encouraged</u> to wear a face mask when visiting.</li> </ul> <p><b><u>VACCINATION STATUS:</u></b></p> <ul style="list-style-type: none"> <li>● Students and parents/caregivers of a student cannot be prevented from going to school based on the vaccination status.</li> </ul> <p><b><u>WHO NEEDS TO BE FULLY VACCINATED:</u></b></p> <p>At education sites, some people <u>must be fully vaccinated to have contact with students</u>. The school will maintain an on site register. This includes:</p> <ul style="list-style-type: none"> <li>● Teachers and Teacher Aides</li> <li>● Admin and Maintenance/Cleaning staff</li> <li>● RTLBs, RTLits and other Education service staff working with on site</li> <li>● Volunteers (this includes parent helpers working with students, volunteer librarians, parents on day trips and camps, sports team coaches etc)</li> <li>● Contractors</li> </ul> <p><b><u>SCHOOL LIFE and SCHOOL EVENTS:</u></b></p> <ul style="list-style-type: none"> <li>● Curriculum related activities: Activities involving large numbers of students, if they go ahead, should take place in well-ventilated areas or outdoors.</li> <li>● Physical distancing is not a requirement.</li> <li>● All playgrounds and play equipment can be used.</li> <li>● Non curriculum related events may only go ahead if a <u>vaccination certificate</u> is required. If bringing others on site, including parents and caregivers, any general rules for events applicable at the time will apply.</li> </ul> <p><b><u>HYGIENE PRACTICES:</u></b></p> <p>To keep healthy the following practices will be encouraged and promoted:</p> <ul style="list-style-type: none"> <li>● Regular hand washing or use of hand sanitiser</li> <li>● Sneezing and coughing into the elbow</li> <li>● Keeping your distance from people you do not know</li> <li>● Regular cleaning of surfaces</li> <li>● If you have cold, flu or COVID-19 symptoms, stay home and get a test</li> <li>● Do not go to school if you are waiting on COVID-19test results, or if you have been asked to self</li> </ul>

	isolate.
<p><b><u>LIFE AT RED</u></b> At Red, we need to take action to protect our vulnerable communities and our health system from COVID-19</p>	<p><b>At RED, students can attend schools. The school community must follow some public health measures.</b></p> <p><b><u>ON SITE RESTRICTIONS</u></b></p> <ul style="list-style-type: none"> <li>● No non-essential visitors on site.</li> <li>● Schools will minimise attendance on site for non-essential services as much as possible.</li> <li>● Essential support services and agencies such as learning support services may be on site.</li> <li>● Students with complex medical needs should seek advice from the health professional about whether it is appropriate to come to school. Parents/caregivers and students will need to work with the school to develop a plan to support attendance on site.</li> <li>● Support for off site learning will be provided for those who are advised to remain at home.</li> </ul> <p><b><u>FACE COVERINGS:</u></b></p> <ul style="list-style-type: none"> <li>● All Students in Years 4-8 must wear face coverings indoors and when in close contact with others (including in classrooms, resource areas, the library, hall, in assemblies, when accessing public venues etc).</li> <li>● Staff and teachers must wear face coverings when teaching and supporting students in Years 4 - 8 (including in classrooms, the staff room, office area, resource areas, the library, hall, in assemblies, when accessing public venues etc).</li> <li>● PBS staff who do not work with students in Years 4-8 will be required to wear a mask when in contact with other staff, meetings with parents, attending to visitors/parents/students in the office area, and working in the medical room.</li> <li>● All students aged 12 and over must wear face covering on public &amp; school transport e.g. Bus service to the Tech centre.</li> <li>● PBS will <u>require</u> parents/caregivers and other adult visitors to wear a face mask when on the school site unless they show an exemption.</li> </ul> <p><b><u>VACCINATION STATUS:</u></b></p> <ul style="list-style-type: none"> <li>● Students and parents/caregivers of a student cannot be prevented from going to school based on the vaccination status.</li> </ul> <p><b><u>WHO NEEDS TO BE FULLY VACCINATED:</u></b></p> <p>At education sites, some people must be fully vaccinated to have contact with students. The school will maintain an on site register. This includes:</p> <ul style="list-style-type: none"> <li>● Teachers and Teacher Aides</li> <li>● Admin and Maintenance/Cleaning staff</li> <li>● RTLs, RTLs and other Education service staff working with on site</li> <li>● Volunteers (this includes parent helpers working with students, volunteer librarians, parents on day trips and camps, sports team coaches etc)</li> <li>● Contractors</li> </ul> <p><b><u>SCHOOL LIFE and SCHOOL EVENTS:</u></b></p> <ul style="list-style-type: none"> <li>● School break times and timetables are likely to change to accommodate the needs of this framework.</li> <li>● Curriculum related activities: Activities involving large numbers of students, should <u>not</u> go ahead <u>unless</u> held outdoors. All singing must be held outdoors. Physical Education must be held outdoors - whilst physical distancing is not possible in some sporting activities, extra emphasis on handwashing and drying before and after activities will take place.</li> <li>● MoE guidance states “Beyond classroom groupings physical distancing of 1 metre <u>when indoors</u> should be observed wherever practicable”. We take this to mean that other than normal class groups (already in the same bubble), mixed class groups or more than one class group in a space at a time would be required to maintain physical distancing of 1 metre. At RED, PBS students would be highly likely to stay in their own class bubbles, for ease of systems and to reduce stress and anxiety.</li> <li>● Playgrounds and play equipment can be used (with good hand hygiene maintained before and after use) but <b>we will consider rostering break times differently throughout the school day to minimise congestion/crowding.</b></li> <li>● Non curriculum related events <u>should be limited</u> and may go ahead if a <u>vaccination certificate</u> is required. If bringing others on site, including parents and caregivers, any general rules for events applicable at the time will apply.</li> <li>● At PBS school leadership will work with teaching staff to decide which events will go ahead, which will be postponed, and which will be cancelled. Alternative arrangements will be made where</li> </ul>

practical and possible *e.g live streaming of events, alternate groupings/time schedules, zoom participation.*

- No external students on site for non-curriculum related inter-school activities.

HYGIENE PRACTICES:

To keep healthy the following practices will be encouraged and promoted:

- Regular hand washing or use of hand sanitiser
- Sneezing and coughing into the elbow
- Keeping your distance from people you do not know
- Regular cleaning of surfaces
- If you have cold, flu or COVID-19 symptoms, stay home and get a test
- Do not go to school if you are waiting on COVID-19 test results, or if you have been asked to self isolate.