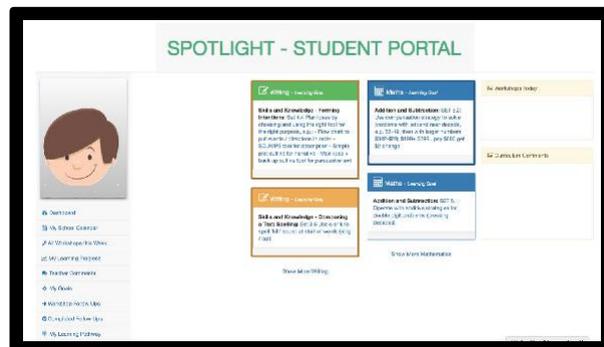
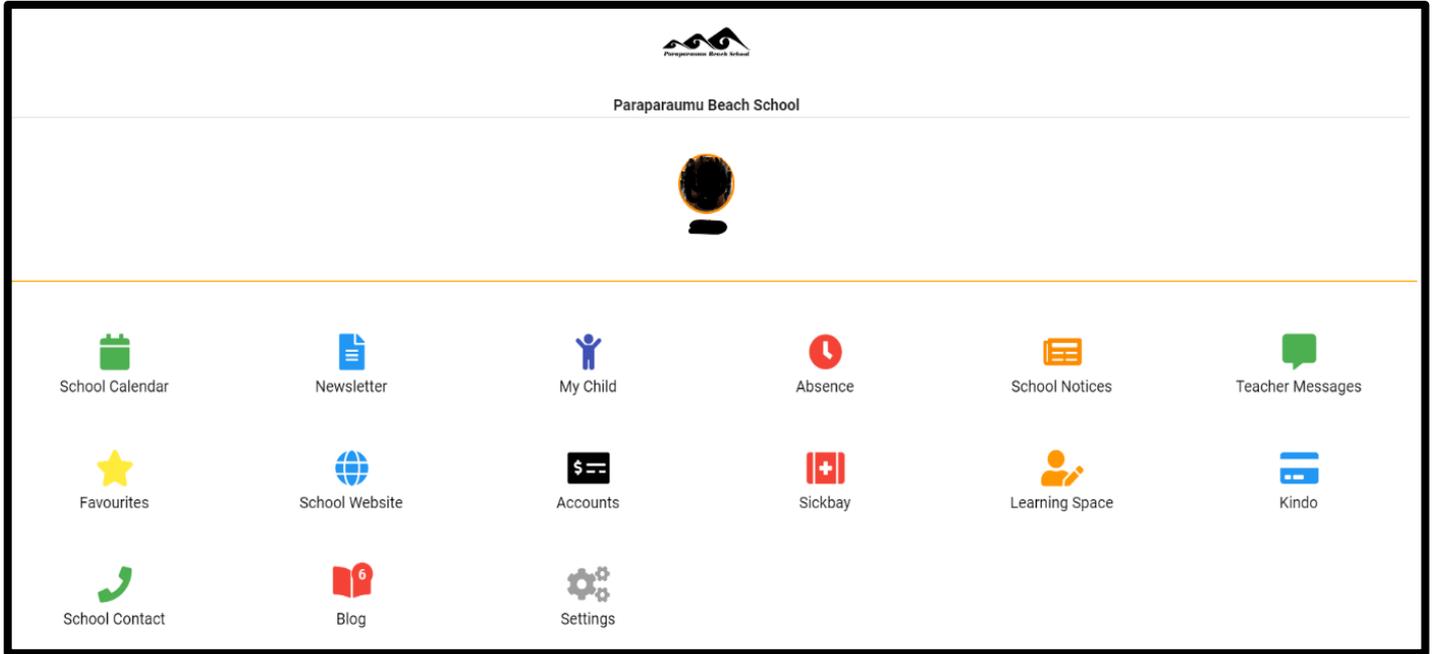




Paraparaumu Beach School @school App Spotlight Booklet for Parents



Please contact your child's teacher if you need login details.

eTAP @school an app that allows access to a portal that parents currently log into to access their child's information.



@SCHOOL enables parents to:

- Access private information specific to your child
- Password protected and stored safely and securely
- Real time information, with regular updates
- Accessible anywhere, anytime

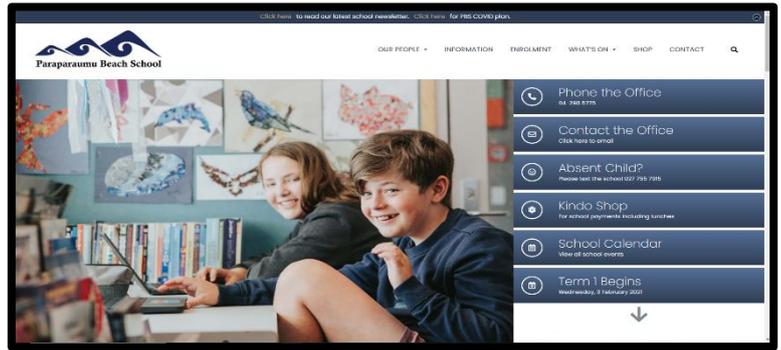
Below is a brief explanation of each part of @school parent portal:

 My Child	<p>Personal information relating to your child</p> <table border="1"> <tr><td>Admission Date</td></tr> <tr><td>Gender</td></tr> <tr><td>Date of Birth</td></tr> <tr><td>Ethnicity</td></tr> <tr><td>Language</td></tr> <tr><td>Citizenship</td></tr> <tr><td>Zone Info</td></tr> <tr><td>Teacher(s)</td></tr> <tr><td>Age at January</td></tr> <tr><td>Address</td></tr> </table> <p>From general screen (Absent Alert) Mobile:</p> <table border="1"> <tr><td><i>House</i></td></tr> <tr><td>Whanau Group</td></tr> <tr><td><i>Immunisation Record</i></td></tr> <tr><td>Immunisation details provided:</td></tr> <tr><td>Diphtheria.</td></tr> <tr><td>Hepatitis B:</td></tr> <tr><td>HIB:</td></tr> <tr><td>Measles:</td></tr> <tr><td>Mumps.</td></tr> <tr><td>Pertussis:</td></tr> <tr><td>Polio:</td></tr> <tr><td>Rubella:</td></tr> <tr><td>Tetanus.</td></tr> <tr><td>Immunisations Completed?:</td></tr> <tr><td><i>SENCO</i></td></tr> <tr><td>Concerns:</td></tr> </table>	Admission Date	Gender	Date of Birth	Ethnicity	Language	Citizenship	Zone Info	Teacher(s)	Age at January	Address	<i>House</i>	Whanau Group	<i>Immunisation Record</i>	Immunisation details provided:	Diphtheria.	Hepatitis B:	HIB:	Measles:	Mumps.	Pertussis:	Polio:	Rubella:	Tetanus.	Immunisations Completed?:	<i>SENCO</i>	Concerns:
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 Absence	<p>Parents have the ability to inform the school of any absences.</p>  <p>You can see information regarding the days and reasons for your child's absences.</p> <table border="1"> <thead> <tr> <th colspan="4">ABSENT</th> </tr> <tr> <th>Date</th> <th>Day</th> <th>Period</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>7th Feb 2020</td> <td>Friday</td> <td>Morning</td> <td>Student absent due to short-term illness/Medical reasons</td> </tr> <tr> <td>7th Feb 2020</td> <td>Friday</td> <td>Afternoon</td> <td>Student absent due to short-term illness/Medical reasons</td> </tr> </tbody> </table>	ABSENT				Date	Day	Period	Description	7th Feb 2020	Friday	Morning	Student absent due to short-term illness/Medical reasons	7th Feb 2020	Friday	Afternoon	Student absent due to short-term illness/Medical reasons										
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School Website

This button takes you directly to our school website.



Accounts

This button allows you to download:

- Account statement
- Tax receipt

DOWNLOAD ACCOUNT STATEMENT

DOWNLOAD TAX RECEIPT



Newsletter

This will take you to our school newsletter. You will get a notification on your phone when something is published.



Sickbay

Enables you to see the visits your child has had to the medical room and the treatments applied.

SICKBAY ENTRIES			
Date	Incident	Description	Treatment
10th Feb 2020		Epipen returned to medical room 10/2/20	
5th Feb 2020		Epipen signed out by teacher for technology	
5th Feb 2020		antihistamine signed out by Teacher for technology	

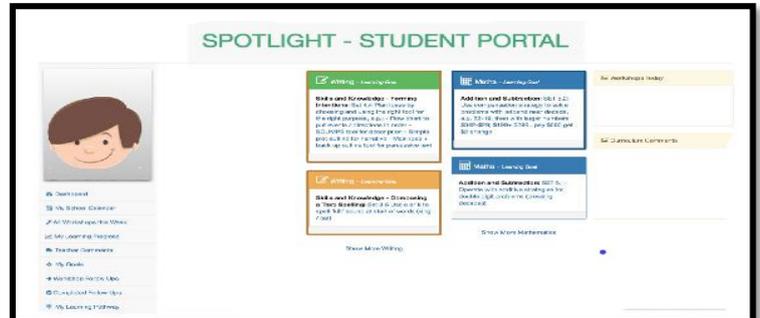


Learning Space

Allows parents to log into their child's 'in the moment learning'.

Presently we are focusing on reading, writing and maths learning intentions until we are fully conversant with the tool.

There is a full description of this portal in the booklet.



Blog

This space that enables teachers and students to add photos, videos etc of other events they are involved in at school, such as cross country. Also, catching the 'just in the moment' events that happen during the school day.

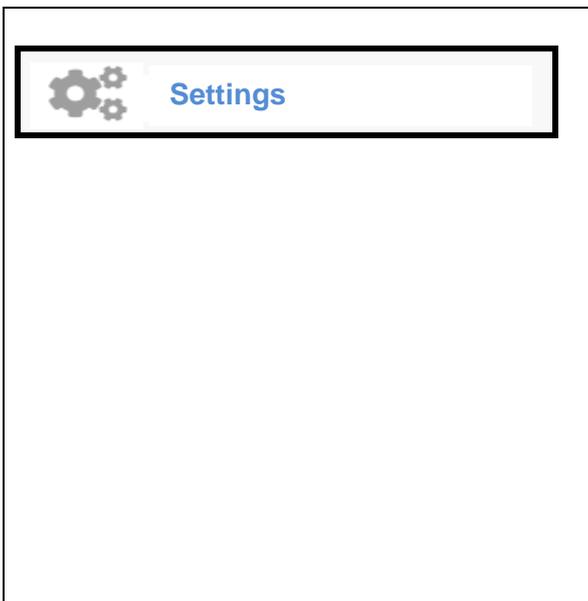
Teachers, students and parents can comment on a blog.



Kindo

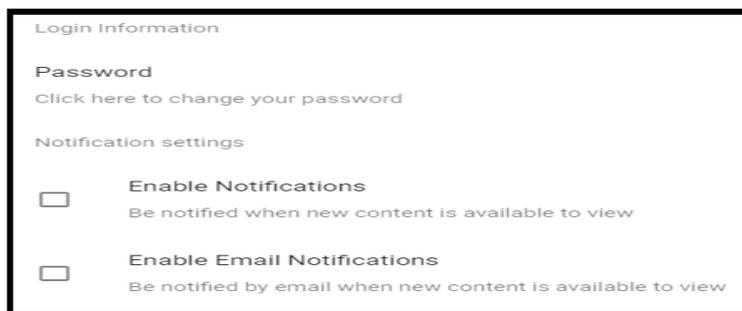
Allows for the setting up of a Kindo account to pay for school activities.



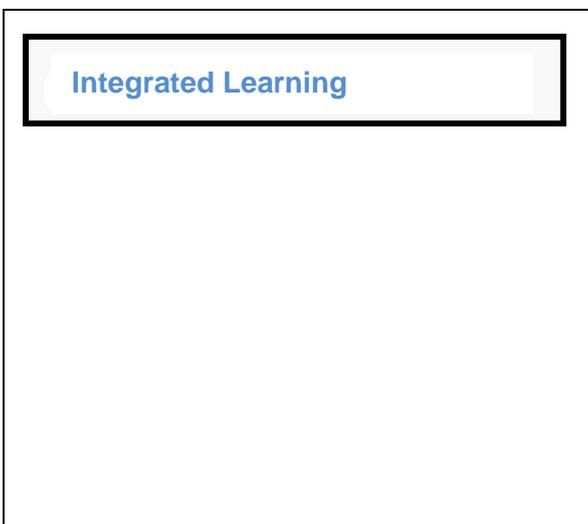


This button allows parents to:

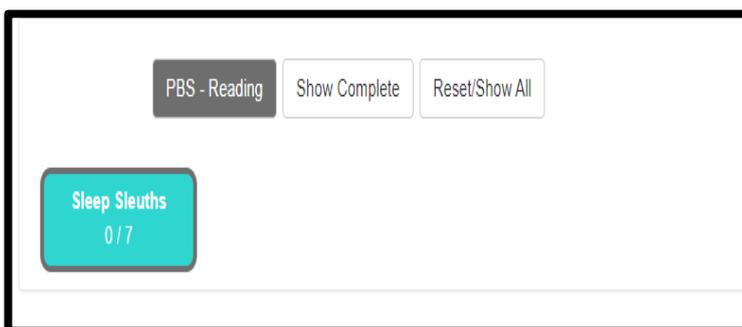
- Reset parental passwords
- Enable notifications
- Notifications on your phone also need to be turned on



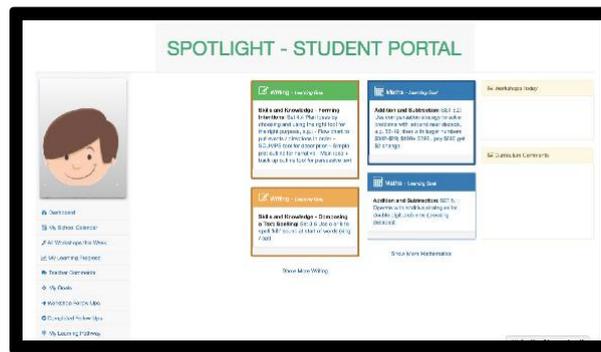
IN DEVELOPMENT



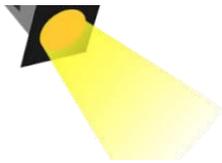
Spotlight are developing this area which will enable the students to up load a piece of evidence and attach numerous learning intentions to that evidence.



LEARNING SPACE/SPOTLIGHT



STUDENT LEARNING/SPOTLIGHT is connected to the **eTAP @school** that parents can log into.



SPOTLIGHT enables students to:

- Access their own learning pathway (anytime, anywhere and on any device);
- See their own progress towards meeting their learning targets;
- Set a timeframe to complete their most important learning goal;
- Access digital learning content for each assigned set;
- Upload evidence of their learning against each goal so the teacher can sign that goal as achieved.
- Access their learning timetable each week, seeing when they will be working with the teacher and any follow-up exercises.
- Access the class timetable and challenge themselves to attend another learning group if they wish (we are working towards this end goal)
- Get up-to-date feedback and comments from teachers about their learning progress.
- Get feedback and comments from their parents about their learning progress.

The following pages give a brief explanation of each part of **SPOTLIGHT**:

	<p>The dashboard shows all of the student's assigned learning goals in writing and mathematics.</p>
	<p>Students can click on any goal and find:</p> <ul style="list-style-type: none"> ● A space to upload evidence of learning ● A space to comment on their learning progress

Teacher Comments

Teacher Comments shows all the comments that a teacher has made against the student's learning goals.



My Learning Pathway

My Learning Pathway outlines the learning progressions for each year level. By hovering the mouse over each 'brick of the pathway' the student can see which goal it is. The student can ask to have a goal assigned if they wish by clicking 'Assign'.

The 'bricks' in the pathway are coloured according to the following criteria:

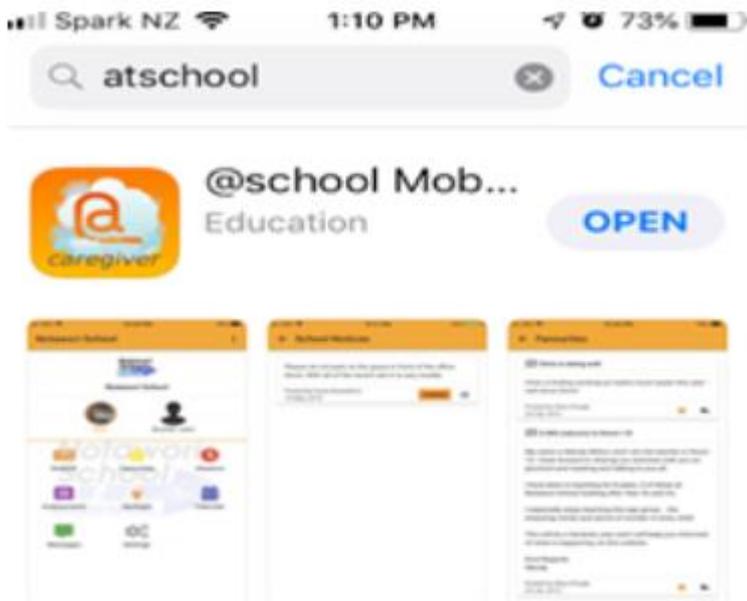


Educationally powerful connections in action - two-way, learning-focused connections with parents and whānau to help students accelerate their progress. An essential part of this is understanding that the purpose is to extend learning across home and school. This means making sure that what's used and talked about at school is understood and used at home too, providing extra opportunities for the child to learn. (ERO, 2015)

How to get on the portal once you have received the email from school (beginning of the school year)

Once you have your email from school which has your unique User ID and temporary password follow the following instructions.

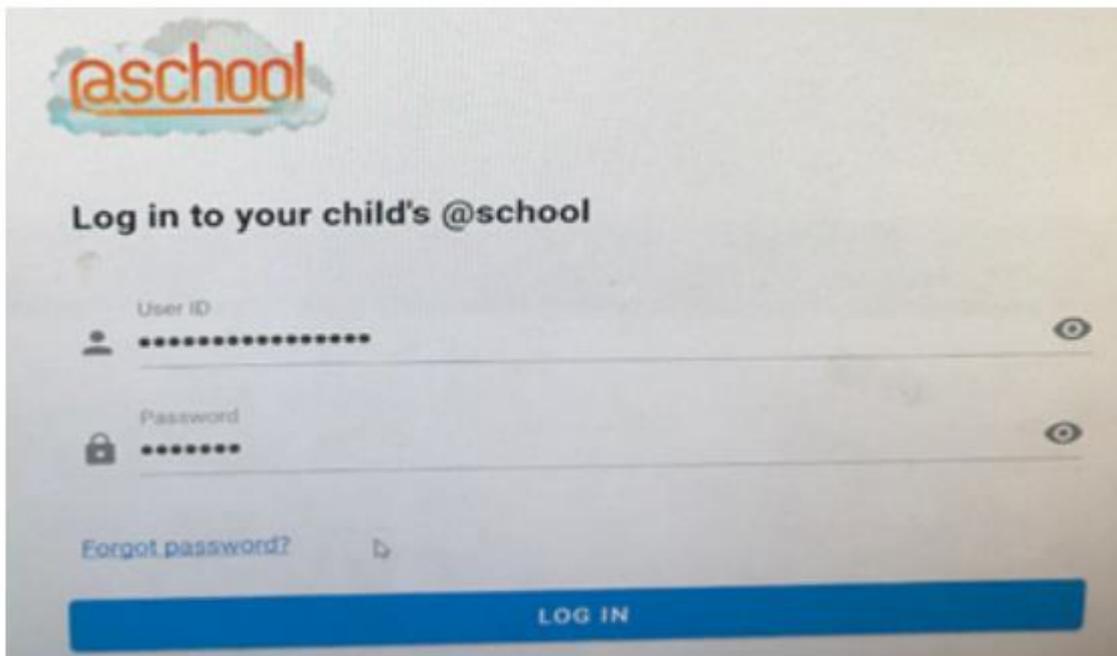
On your phone or tablet/ipad go into your app store or google play store type in atschool and you will see



Download this

Or on your computer/laptop type in <https://www.atschool.co.nz/app/login>

from both ways the first page should be

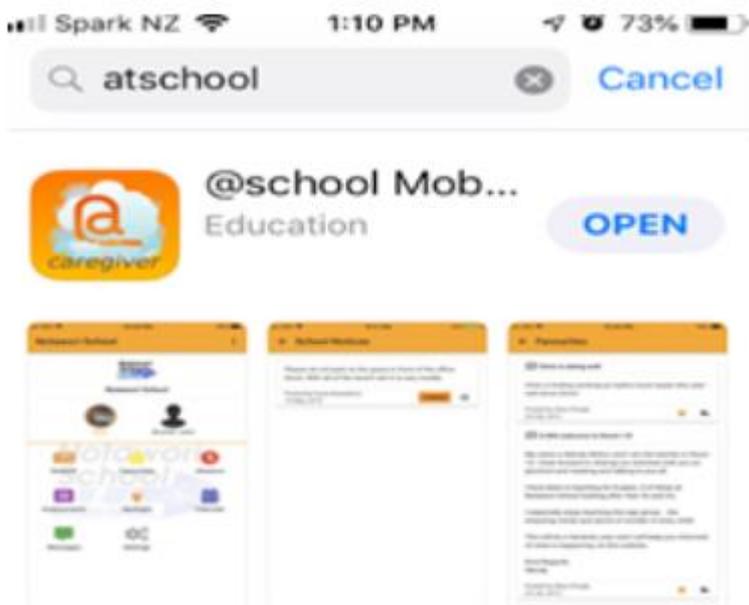


Once you have this page up enter your user ID number (each parent/caregiver has an unique ID and will be in this format **2948/897/8305**) and temporary password that has been sent to you from school.

How to get on the portal if you forget your login details

You will need to contact school to get your unique User ID.

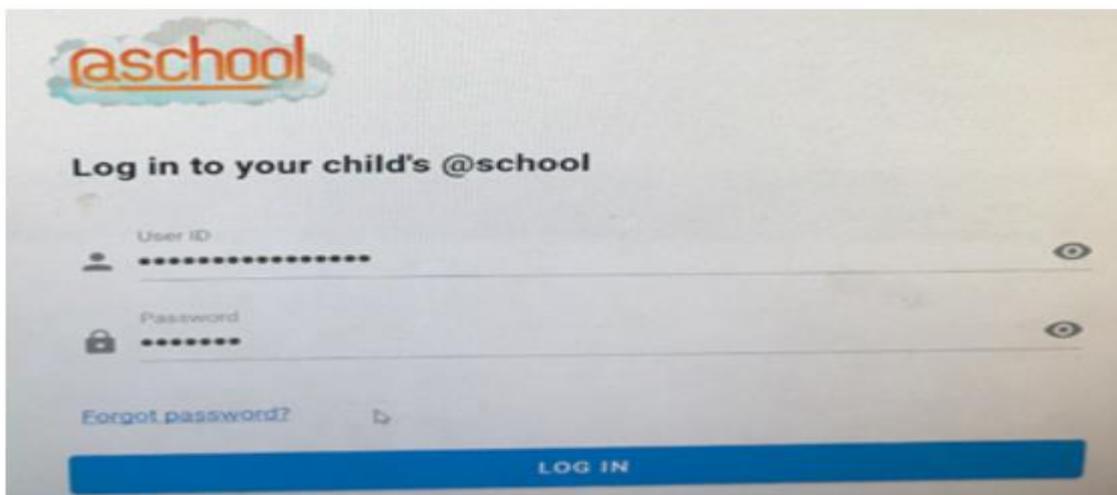
On your phone or tablet/ipad go into your app store or google play store type in atschool and you will see



Download this

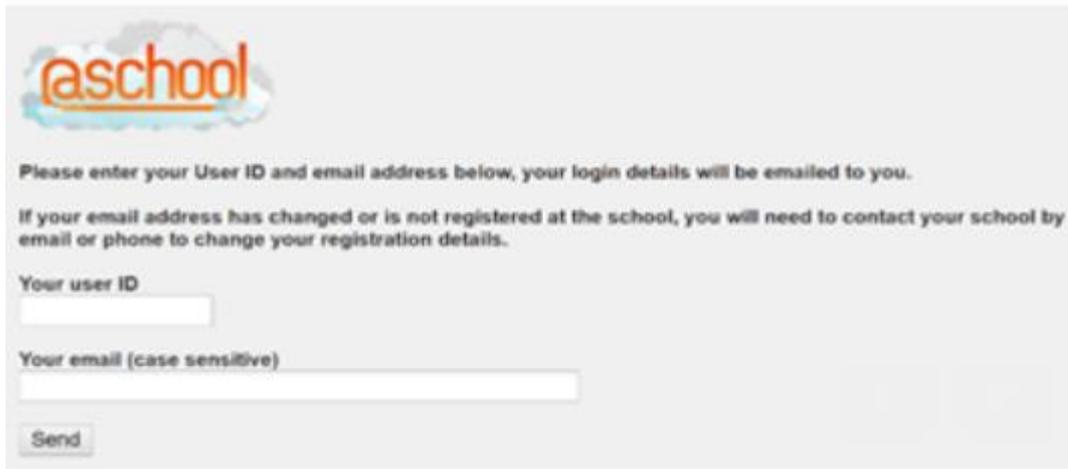
Or on your computer/laptop type in <https://www.atschool.co.nz/app/login>

from both ways the first page should be



Enter the user ID number (each parent/caregiver has an unique ID) which will be in this format **2948/897/8305**

From here, click on forget password and you will see this page



Once you have the page shown above on your screen type in your user ID number (each parent/caregiver has an unique ID) which is the same one you use previously (it will be in this format **2948/897/8305**)

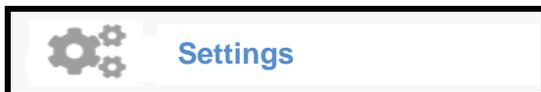
Fill in your email address and send it off.

You will then get instructions from eTAP.

How to receive notifications on your mobile phone

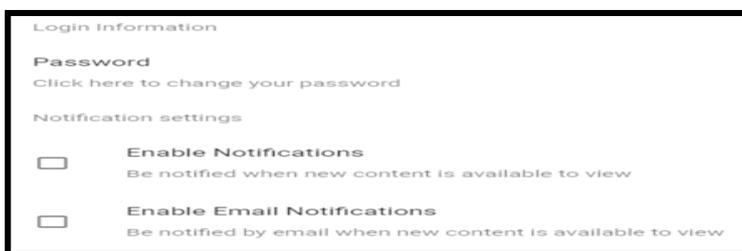
This is a twostep process:

Step 1: On the @School Parent App Home page go to settings and click the two boxes



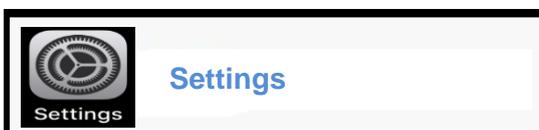
This button allows parents to:

- Reset parental passwords
- Enable notifications

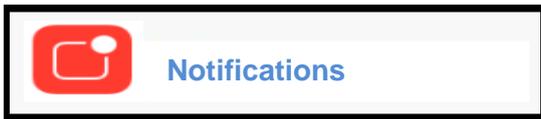


Step 2: On your mobile phone

Go to settings



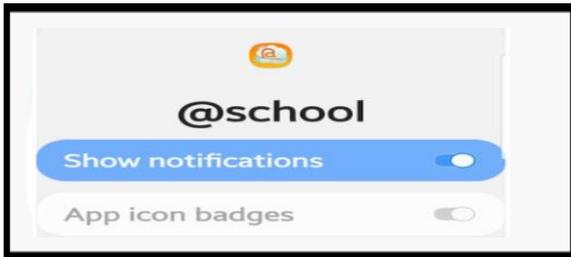
Then go to



You will see (blocked is the message on an android mobile phone, off is the message on an IOS mobilephone)



Then enable notifications for the app



You will now receive notifications when your child or your child's teacher posts something on Spotlight