

# Paraparaumu Beach School @school App Spotlight Booklet for Parents

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		Paraparaumu	Beach School		
School Calendar	Newsletter	My Child	Absence	School Notices	Teacher Messages
Favourites	School Website	\$ Accounts	Sickbay	Learning Space	Kindo
School Contact	Blog	Settings			

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Please contact your child's teacher if you need login details.

**eTAP** @school an app that allows access to a portal that parents currently log into to access their child's information.



@SCHOOL enables parents to:

- Access private information specific to your child
- Password protected and stored safely and securely
- Real time information, with regular updates
- Accessible anywhere, anytime

Below is a brief explanation of each part of @school parent portal:

Y My Child	Personal inform	ation relating t	o your child	
	Admission DateGenderDate of BirthEthnicityLanguageCitizenshipZone InfoTeacher(s)Age at JanuaryAddress	From general screen (Abs Mobile:	House Whanau ( Immunis: Diptheria Hepatitus HIB: Measles: Mumps. Pertussis Polio: Rubella: Tetanus. Immunis: SENCO Concerns	Group. ation Record ation details provided: s B: stions Completed?:
Absence	Parents have the absences.	ne ability to info	orm the scho	ol of any
	You can see inf your child's abs	ormation rega ences. ABS	rding the day	/s and reasons fo
	Date	Day	Period	Description
	7th Feb 2020	Friday	Morning	Student absent due to short- term illness/Medical reasons
	7th Feb 2020	Friday	Afternoon	Student absent due to short- term illness/Medical reasons

	This button takes you directly to our school website.
School Website	<page-header></page-header>
	This button allows you to download:
\$== Accounts	Account statement
	Tax receipt
	DOWNLOAD ACCOUNT STATEMENT
	DOWNLOAD TAX RECEIPT
Newsletter	This will take you to our school newsletter. You will get a notification on your phone when something is published.
	Newsletters
	Newsletter 2021/23
+ Sickbay	Enables you to see the visits your child has had to the medical room and the treatments applied.
	SICKBAY ENTRIES
	Date Incident Description Treatment
	10th Feb 2020 Epipen returned to medical room 10/2/20
	5th Feb 2020 Epipen signed out by teacher for technology
	5th Feb 2020 antihistamine signed out by Teacher for technology

Learning Space	<text><text><text></text></text></text>
Blog	This space that enables teachers and students to add photos, videos etc of other events they are involved in at school, such as cross country. Also, catching the 'just in the moment' events that happen during the school day. Teachers, students and parents can comment on a blog.
Kindo	Allows for the setting up of a Kindo account to pay for school activities.

Settings	<ul><li>This button allows parents to:</li><li>Reset parental passwords</li><li>Enable notifications</li></ul>
	Notifications on your phone also need to be turned on
	Password         Click here to change your password         Notification settings         Enable Notifications         Be notified when new content is available to view
	Enable Email Notifications     Be notified by email when new content is available to view

### IN DEVELOPMENT

Integrated Learning	Spotlight are developing this area which will enable the students to up load a piece of evidence and attach numerous learning intentions to that evidence.
	PBS - Reading Show Complete Reset/Show All Sleep Sleuths 0/7

## LEARNING SPACE/SPOTLIGHT



STUDENT LEARNING/SPOTLIGHT is connected to the eTAP @school that parents can log into.



**SPOTLIGHT** enables students to:

- Access their own learning pathway (anytime, anywhere and on any device);
- See their own progress towards meeting their learning targets;
- Set a timeframe to complete their most important learning goal;
  - Access digital learning content for each assigned set;
- Upload evidence of their learning against each goal so the teacher can sign that goal as achieved.
- Access their learning timetable each week, seeing when they will be working with the teacher and any follow-up exercises.
- Access the class timetable and challenge themselves to attend another learning group if they wish (we are working towards this end goal)
- Get up-to-date feedback and comments from teachers about their learning progress.
- Get feedback and comments from their parents about their learning progress.

## The following pages give a brief explanation of each part of **SPOTLIGHT**:

Dashboard	The <b>dashboard</b> shows goals in writing and ma Students can click on a • A space to uplo • A space to com	all of the student's assigned learning thematics. any goal and find: ad evidence of learning ment on their learning progress
	SPOTLIGHT - STUDENT PORTAL	* ] Förnö 😙 - Paredersumu Geson School
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	<ul> <li>April 1997 Constraint</li> </ul>	Mandarin
	Completed Pullow Ups	Care 1 Annual Care Care Care Care Care Care Care Care

Teacher Comments	<b>Teacher Comments</b> shows all the comments that a teacher has made against the student's learning goals.
	El Common Neticos     Eli WALT Comments       Yes: Ser 6.53 Deliberately use processing learning area texts     Rel Curriculum Comments          • Rel Kopp going on this one. • Rel Kopp 2018 by Ves Janes Macqueent - Tero ree      Image: Curriculum Comments
My Learning Pathway	My Learning Pathway outlines the learning progressions for each year level. By hovering the mouse over each 'brick of the pathway' the student can see which goal it is. The student can ask to have a goal assigned if they wish by clicking 'Assign'. The 'bricks' in the pathway are coloured according to the following criteria:.

Educationally powerful connections in action - two-way, learning-focused connections with parents and whānau to help students accelerate their progress. An essential part of this is understanding that the purpose is to extend learning across home and school. This means making sure that what's used and talked about at school is understood and used at home too, providing extra opportunities for the child to learn. (ERO, 2015)

# How to get on the portal once you have received the email from school (beginning of the school year)

Once you have your email from school which has your unique User ID and temporary password follow the following instructions.

On your phone or tablet/ipad go into your app store or google play store type in atschool and you will see



Download this

Or on your computer/laptop type in <a href="https://www.atschool.co.nz/app/login">https://www.atschool.co.nz/app/login</a>

from both ways the first page should be



Once you have this page up enter your user ID number (each parent/caregiver has an unique ID and will be in this format 2948/897/8305) and temporary password that has been sent to you from school.

## How to get on the portal if you forget your login details

You will need to contact school to get your unique User ID.

On your phone or tablet/ipad go into your app store or google play store type in atschool and you will see



Download this

Or on your computer/laptop type in <a href="https://www.atschool.co.nz/app/login">https://www.atschool.co.nz/app/login</a>

from both ways the first page should be

Log	g in to your child's @school	
	User ID	
-		
	Password	
		0

Enter the user ID number (each parent/caregiver has an unique ID) which will be in this format 2948/897/8305

From here, click on forget password and you will see this page



Once you have the page shown above on your screen type in your user ID number (each parent/caregiver has an unique ID) which is the same one you use previously (it will be in this format 2948/897/8305

Fill in your email address and send it off.

You will then get instructions from eTAP.

## How to receive notifications on your mobile phone

This is a twostep process:





This button allows parents to:

- Reset parental passwords
- Enable notifications



## Step 2: On your mobile phone

Go to settings



Then go to



You will see (blocked is the message on an android mobile phone, off is the message on an IOS mobilephone)

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Then enable notifications for the app



You will now receive notifications when your child or your child's teacher posts something on Spotlight