

Enrolment Scheme

Introduction

By managing the number of students at Paraparaumu Beach School, the Board of Trustees aims to avoid overcrowding of the Schools buildings, facilities and resources.

Guidelines and Procedures

At Paraparaumu Beach School:

- The Board of Trustees operates an Enrolment Scheme, including a defined school ‘home zone’ for enrolment eligibility. Full details of the Enrolment Scheme (including map / description of the ‘home zone’ boundaries) are available from the school office and on the school website.
- The School Enrolment Scheme (including ‘home zone’ boundaries) is, as required by legislation, reviewed annually by the Board of Trustees and reported to the Ministry of Education.
- Children who permanently reside within the school ‘home zone’ have automatic right to enrol at the school at any time (and at any Year level).
- All applications for enrolment of ‘in zone’ pupils must be made on the forms available from the school office. A signed declaration of residence at an address within the school ‘home zone’ is required as part of the enrolment process, in addition to proof of residence.
- Children who reside outside of the school ‘home zone’ are in most cases unable to enrol at the school. The only exception to this situation is if the Board of Trustees determines (in consideration twice a year) that there are additional places available in the upcoming six months for out-of-zone *new entrant five-year-olds first commencing schooling* . If such places are available, a priority order for acceptance (as detailed in formal application documentation and advertising) will be applied.
- The highest-priority for any available enrolment places for out-of-zone new entrant five-year-old children will be given to *siblings of current students*. However, due to the potential from time to time for large numbers of enrolments from ‘in-zone’ pupils, no guarantee of enrolment for *any* pupil residing outside of the school ‘home zone’ can be given at any time.
- The Board of Trustees will advertise twice-yearly (in the local paper and school newsletter) the availability (or otherwise) of any places for out-of-zone new entrant five-year-old pupils.

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