



Gray Avenue
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Paraparaumu Beach

Phone 64 4 298 5775

Evidence and Declaration of In-Zone Residence

This document is to be signed in front of a member of Senior Management on the morning your child begins school with two forms of evidence attached.

The address given at the time of application for enrolment **must be** the student's usual and genuine place of residence. This means that if you currently live at an in-zone address, but move to an out-of-zone address before your child's first day of attendance at the school, your child will not be entitled to enrol at the school.

A student is considered to be 'living in the home zone' when his/her usual place of residence, during the time school is open for instruction e.g. *week days/nights during term time*, is at an address within the home zone and intends to remain within the zone.

The onus is on the parent to provide at least two pieces of evidence which will enable the Principal and Board of Trustees to determine whether the given address will be the student's usual place of residence, during the times that the school is open for instruction.

The Board of Trustees reserves the right to determine whether a given in-zone address is genuine and the usual place of residence of any student.

The Ministry of Education has advised that parents should also be warned of the possible consequences of deliberately attempting to gain unfair priority in enrolment by knowingly giving a false address or making an in-zone living arrangement which they intend to be only temporary eg:

- Renting in-zone on a short-term basis, then moving to an out-of-zone address
- Arranging temporary board in-zone with a relative or family friend
- Using the in-zone address of a relative or friend as an "address of convenience", with no intention to live there on an on-going basis
- Stating that the student's usual place of residence is with one parent at an in-zone address, when the children actually resides mostly with the other parent out of zone

If the school learns that a student is no longer living at the in-zone address given at the time of application for enrolment and has reasonable grounds to believe that a temporary in-zone residence has been used for the purpose of unfairly gaining priority in enrolment at the school, then the Board may review the enrolment. Unless the parents can give a satisfactory explanation within 10 days, the Board may annul the enrolment. This course of action is provided for under Section 110A of the Education Act 1989.

PTO

I confirm that the address of..... will be the usual place of residence of (student's name) when the school is open for instruction (e.g. week days/nights during term time)

Checklist	
• <i>I have attached two forms of evidence as proof of in-zone residence</i>	
• <i>I have read the information contained in this letter and understand the legal requirement to provide true and accurate details of residence</i>	
• <i>I will advise the school of any subsequent change of address</i>	
• <i>I understand that all enrolment forms and evidence of address required must be received/signed off at the office BEFORE my child is taken to class for the first time</i>	

Signed:
(Parent)

Date:

Signed:
(Member of Senior Management)

Date: